



2019 Grant Application

Mission, Vision and Values Statement:

Our Mission:

To ensure an accessible, affordable and appropriate integrated health care system to improve the health and well-being of the community.

Our Vision:

The people of the communities we serve will be the healthiest in Western Maine.

Our Values:

Our values are at the very core of living our mission and vision of working together so our communities are the healthiest in America. Wherever and whenever you interact with us, you can expect our team members to embody the following values in action: Patient Centered, Respect, Integrity, Excellence, Ownership and Innovation

Funding Guidelines

- Funding awards are limited to non-profit 501(c)(3) organizations based in or benefiting healthcare initiatives in the Stephens Memorial Hospital service area.
- Individuals wishing to apply for funds must do so under the sponsorship of the 501(c)(3) organization.
- Funding of programs that require start-up operations will be based upon an evaluation of compliance to the mission, funding purposes, and benefit to the involved constituents and will be supported by an estimated budget, projected funding period, anticipated outcomes and measurable operational benchmarks.

Primary Funding Considerations

Western Maine Health will consider funding requests for healthcare related activities consistent with its mission. Primary consideration will be given to those projects or programs that:

- demonstrate a clear relationship to Western Maine Health's mission
- demonstrate a direct relationship and benefit to health care in the immediate service area of Stephens Memorial Hospital
- are innovative in approach or outcome
- document receipt of matching gifts or additional funding from other sources.
- demonstrate benefit to the community for the resources invested, e.g., resources used compared with numbers of individuals reached or degree of improvement produced
- promote collaboration among organizations without duplicating services/activities
- enhance or improve project self-sufficiency

If a new proposal and one requesting repeat funding are deemed of equal value and interest within a funding cycle, applicants are advised that Western Maine Health may be inclined to use its limited funds for the new initiative.

Non-Eligible Funding Requests:

Western Maine Health generally will not consider funding projects or programs that:

- lack sponsorship by or benefit to a non-profit organization outside of the Stephens Memorial Hospital service area.
- are normally the responsibility of a public or governmental agency

Funding Awards:

Funding may be provided in the form of:

- direct project, program, or service support
- capital contributions
- pledges that require matching contributions from other funding sources

Reporting Requirements:

Successful applicants will be required to provide a written report to Western Maine Health within a month of completion of the project. Reports need not be lengthy, but should cite information such as the numbers and types of participants reached, summary of event assessments, the status of ongoing projects, and how well the project met components of the Western Maine Health mission. A brief financial summary that illustrates WMH's contribution as well as the overall status of the project is required of all grantees. Other specific requirements may be articulated at the time a grant is awarded.

Funding Cycles, Application Process and Deadlines:

Questions concerning project concepts, application processes or format may be addressed to Abbie Graiver, Director of Development, Marketing and Community Relations, at Stephens Memorial Hospital at 744-6049 or graiverab@wmhcc.org Unless otherwise agreed upon, applications are limited to six (6) or fewer pages describing the project or program and must address in order each of the items listed below:

I.

- Project name
- Requesting organization name and address
- Contact person, telephone number, email address
- Funding requested from WMH and total funding sought
- Proposed funding period and duration of the project
- Identification of other funding requests and their status
- Executive summary of the project
- Description of the problem or need the project or program will resolve
- Identification of the component(s) of the WMH Mission the project will address and a description of how it will do so
- Plan for evaluating project success including measurable objectives and timetable
- Plan for continuing the project or program once WMH funding ends
- Project budget and brief budget narrative, including income sources and expenditures. Please identify the requesting organization's financial commitment to the project.

II. The following attachments must be included for your application to be considered complete for review by the committee:

- Abbreviated resume for the individual applying for funds noting his/her connection with the project
- Copy of 501(c) (3) Status
- Brief description of the requesting organization, including mission statement
- Summary of financial statements for the prior two years
- Letter of support from each organization to be involved in the project specifying the ways in which the entity will provide support/assistance

III. Application Deadlines

Application Deadline: November 30, 2019

Postmarked by: November 30, 2019

Funding Decision: December 31, 2019

Please direct applications to:

Stephens Memorial Hospital

Attention: Abbie Graiver, Director of Development, Marketing and Community Relations

181 Main Street

Norway, ME 04268