

MaineHealth

How to Get a Copy of Your COVID-19 Vaccine Record

To get your COVID-19 vaccination records, you must submit an Authorization to Release Protected Health Information form to MaineHealth's Health Information Management (HIM) office. Due to COVID-19, the office is closed to public "walk-in" requests at this time.

Step 1: Request Form

Get an Authorization to Release Protected Health information form in one of these ways:

- Complete the form through **MyChart** by clicking on the document link under Request Your Medical Record
- Download a fillable PDF online at www.mainehealth.org/Maine-Medical-Center/Patients-Visitors/Medical-Records-Release-Forms
- Call HIM at 207-662-2211, Monday – Friday, 7:30 a.m. to 4 p.m.
- Email HIM at MHMedicalRecords@mainehealth.org

Step 2: Submit Form

Unless you submitted your form through MyChart, you must send your completed form back to HIM in one of these ways:

- Mail to MaineHealth, Health Information Management Department, 301C US Route One, Scarborough, ME 04074
- Email to MHmedicalrecords@mainehealth.org
- Fax to 207-761-3092

Continued on back



MaineHealth

PLEASE NOTE:

You will not receive a new CDC COVID-19 Vaccination Record Card.

You will receive a record of your recent immunizations, including the COVID-19 vaccine.
This is an accepted record of vaccination status.