

Connect as a Clinician

[Updated 7/24/2020](#)

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Important!

The clinician role is **view-only role** intended to give individual clinicians access to their **MIPS performance feedback**.

This role is **not** appropriate for third parties or practice representatives.

If you are a third party or practice representative, you will need the **Staff User** role for your practice or registry organization. Review the **Connect to an Organization** document in the [QPP Access User Guide](#).

Introduction

We've created a role just for **clinicians** that will allow you to see the information that's relevant and specific to your participation in the Quality Payment Program.

| The Clinician role lets you: | The Clinician role: |
|---|--|
| ✓ View your MIPS performance feedback, final score and the payment adjustment information for each practice, virtual group, and APM entity you're associated with | X Does not require you to request access to each practice, virtual group, or APM Entity you're associated with |
| ✓ View your MIPS eligibility details (including low-volume threshold data) for each practice you're associated with | X Does not allow you to see information about the other clinicians in your practice |
| ✓ View your APM Incentive information | X Does not allow you to submit data |
| | X Does not allow you to preview your public reporting data for Physician Compare or successor website. |

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Getting Started

Sign In to the Quality Payment Program

1. Go to qpp.cms.gov and click **Sign In** on the upper right-hand corner.
2. Enter your **User ID** and **Password**.
3. Check **Yes, I agree** next to the Statement of Truth and click **Sign In**.

Note: You will be prompted to provide a security code from your two-factor authentication.

Quality Payment PROGRAM

MIPS Merit-based Incentive Payment System | APMS Alternative Payment Models | About The Quality Payment Program | Sign In Manage Account and Register

QPP Account

SIGN IN REGISTER

Sign In to QPP

USER ID
User ID

PASSWORD
Password
 Show Password

Forgot your user id or password? [Recover ID or reset password.](#)

STATEMENT OF TRUTH

In order to sign in, you must agree to this: I certify to the best of my knowledge that all of the information that will be submitted will be true, accurate, and complete. If I become aware that any submitted information is not true, accurate, and complete, I will correct such information promptly. I understand that the knowing omission, misrepresentation, or falsification of any submitted information may be punished by criminal, civil, or administrative penalties, including fines, civil damages, and/or imprisonment.

Yes, I agree.

Sign In > Don't have an account? [Register](#)

By entering authentication information, you are attempting to access a United States Federal Government information system. This system is for the use of authorized users only.

System usage may be monitored, recorded, and subject to audit. By accessing this system, you are consenting to having your activities to be monitored, recorded, and made available to auditors or law enforcement officials.

Unauthorized use of this information system or use in excess of your approved authority is prohibited, and may be subject to disciplinary action including criminal or civil penalties.

Returning users:
Sign in with the same credentials you've previously used.

New users:
Sign in with your newly created HARP credentials.

Don't have an account?

Select [Register](#) next to Sign In and review the **Register for a HARP Account document** in this [guide](#).

Have questions? Contact the Quality Payment Program
By Phone: 1-866-288-8292 (Customers who are hearing impaired can dial 711 to be connected to a TRS Communications Assistant) or By Email: QPP@cms.hhs.gov
Monday – Friday, 8 a.m. – 8 p.m. ET

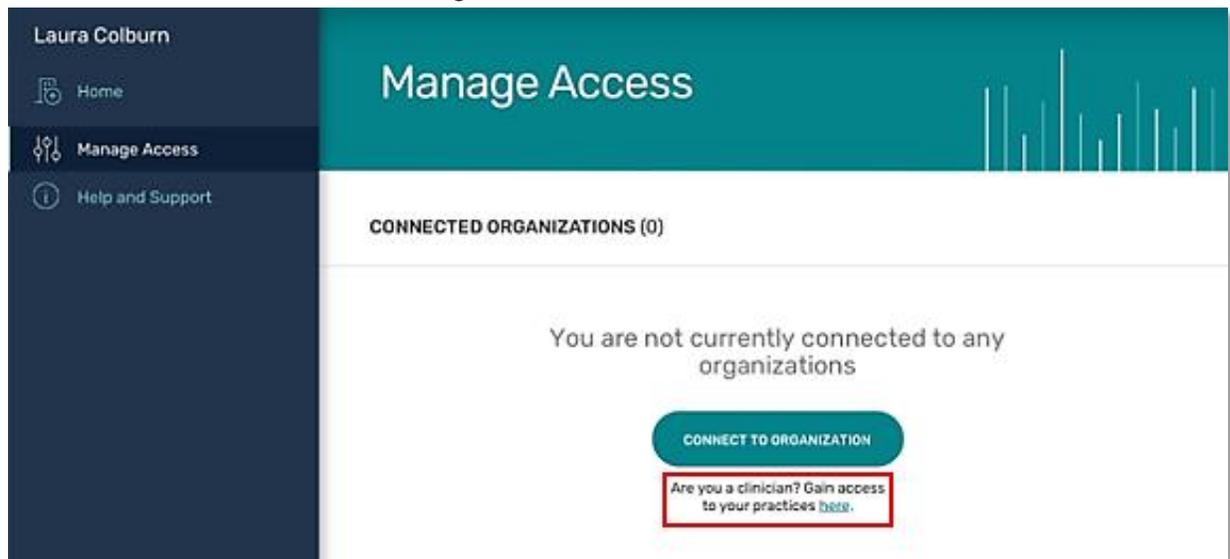
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Navigate to Manage Access

Click **Manage Access** found in the left-hand navigation pane. The information displayed in your Manage Access depends on whether you connected to an organization.

You Have No Connected Organizations

Click here under the Connect to Organization button.



After you click here, your request to connect as a clinician will be submitted and you will move onto the [next step](#) of where we will **verify your identity**.

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You Have One or More Connected Organizations

You will see the organizations you already have permission to access. Click **Connect to Another Organization** to connect to all of your organizations as a clinician.

The screenshot shows a user interface for 'Manage Access'. On the left is a dark sidebar with the user's name 'Elizabeth Blackwell' and navigation links: Home, Eligibility, Performance Feedback, **Manage Access** (highlighted with a red box), and Help and Support. The main content area has a teal header 'Manage Access' and a section titled 'Connected Organizations (3)' with a link 'Connect to another organization'. Below this is a callout box that also contains the text 'Connected Organizations (3)' and a red-bordered box around the 'Connect to another organization' link. The callout box is connected to the main interface by a red arrow. The main interface also shows details for 'ACME CLINIC, LLC' including TIN, address, and a table of roles and users.

| YOUR ROLE | CMS WEB INTERFACE AND CAHPS | USERS |
|-------------------|--|--|
| Security Official | <ul style="list-style-type: none">CMS Web InterfaceCAHPS Survey Edit registration | 3 connected users 1 pending user View users |

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Select the Individual Clinician Organization Type

Select individual clinician so you can continue to the [next step](#) where we verify your identity.

Account Home > Manage Access >

Connect to Organization

Step 1 of 3

Select Organization Type

- Practice**
A representative of a single TIN can request a practice role. The first Security Official will need to provide the PTAN and NPI of a single clinician that is part of that practice.
- Individual Clinician**
A clinician with NPI, SSN and PTAN information for one participating practice can request an individual clinician role. This clinician can individually report but cannot manage additional users or report for any other clinicians unless they connect to a practice and become the security official for that practice.
- Alternative Payment Model (APM) Entity**
A representative of entities participating in Shared Savings Program, Next Generation, CPC+, CEC, and QCM can request an APM entity role. The first Security Official may need to provide different data based on model.
- Registry**
A representative of a CMS-approved registry can request a registry role. The first Security Official will need to provide the Vendor ID for the registry.
- Virtual Group**
A representative of a CMS-approved virtual group can request a virtual group role. The first Security Official will need to provide the TINs of 2 participating practices.

CONTINUE

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Verify Your Identity

Automatic Verification

We use the name from your HARP account (that you use to sign in to qpp.cms.gov) to identify who you are and the organizations you are associated with.

- If there is an **exact, unique match** between the name on your HARP account and your name as displayed on the [QPP Participation Status Lookup Tool](#), we will display a list of practices you're associated with in our systems.

If you recognize these practices and the information displayed is correct, click **Verify**. Once you click verify and your request is processed successfully, you will [return to Manage Access](#) to view your connected practices.

Account Home > Manage Access >

Connect to Organization

Verify Your Identity

If you've ever been associated with any of the organizations listed below, click verify to get clinician access.

| | |
|---------------|---------------------------|
| Your Name | LAURA COLBURN |
| NPI | 0123456789 |
| Organizations | GREENVILLE MEDICAL CLINIC |
| | HAMPTON MEDICAL CLINIC |
| | GREENVILLE PODIATRY |
| | ARLINGTON MEDICAL CENTER |

VERIFY

If you don't recognize any of these organizations, try connecting manually [here](#).

What if the listed organizations are incorrect?

If the organizations associated with your information are **incorrect**, click **here** below **Verify**.

This will initiate the [Manual Verification](#) process where you'll be prompted to provide **additional information** to verify your identity and identify your associated organizations.

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Manual Verification

You will begin the manual verification process if there is **NOT an exact, unique match** between your name on your HARP account that's used to sign in to qpp.cms.gov and

- Your name as displayed the [QPP Participation Status Lookup Tool](#), **OR**
- You have indicated the practice information looks incorrect.

If the information is incorrect, you will be prompted to provide the following information needed to verify your identify and determine which organizations you are associated with as a clinician:

- Your NPI
- Your SSN
- Your PTAN (any of those listed for you in PECOS)

Account Home > Manage Access >

Connect to Organization

Verify Your Identity

Identify yourself by providing your 10-digit NPI and Social Security Number (SSN) and a PTAN associated with any of your practices.

CLINICIAN NPI
10-digits e.g. 1234567890

SSN
9-digits e.g. 123-45-6789

PTAN
This PTAN can be associated with any of your practices.

What's a PTAN?

A PTAN is a Medicare-only number issued by MACs upon enrollment to Medicare. A clinician will have one NPI and one, or more, PTAN(s) based on their relationships with medical groups or practices, in which separate PTANs are assigned. A clinician's PTAN(s) can be found in [PECOS](#).

How do I find my PTAN?

Each Medicare provider has at least Provider Transaction Access Number (PTAN), associated with their NPI; it was issued at the time of Medicare enrollment and can be found in [PECOS](#).

1. Log into internet-based [PECOS](#).
2. Select **My Associates** on [PECOS](#) home page.
3. Select **View Enrollments** by applicable individual or organizational enrollment.
4. Click on View Medicare ID Report
5. PTAN(s) are listed in Medicare ID column.

Once you submit a manual verification request; we will verify your identity and connect you to your associated organizations. You will see the organizations you are connected with in your Manage Access.

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Error Messages

If there is an error processing your request, you will receive an error message.

Below is a list of the error messages you may encounter along with guidance on how to troubleshoot the error.

| Error Message | Error Cause | Suggestion |
|---|--|---|
| Unknown error while requesting NPI association | Unknown | Re-enter information or contact Service Center for assistance |
| No unique clinician with this name was found in eligibility | When search eligibility data: <ul style="list-style-type: none">no clinicians were found with the name that was entered; ormore than one clinician with the same name was found when searching eligibility data | Re-enter name |
| You must provide all required information to complete this request. | Your request is missing an NPI, PTAN, or TIN | Enter a valid NPI, PTAN, or TIN |
| We could not verify the information you provided. Please try again. | Your entered an invalid NPI, PTAN, or Social Security Number (SSN) combination | Re-enter a valid NPI, PTAN, or SSN |

If the issue persists, you can also close out of your current Connect to an Organization attempt and submit a new request later or contact the Quality Payment Program for assistance.

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Return to Manage Access

After you have successfully completed the verification process, you will return to the **Manage Access** page. On this page you will see that you have been assigned the **Clinician Role** for all your connected practices.

If you have a Staff User or Security Official role for other organizations, you will see those roles associated with those organizations listed on the page too.

If you're connected to an APM Entity or virtual group, you won't see these organizations listed on the **Manage Access** page.

You will see these organizations listed when you click **Performance Feedback** in the left-hand navigation.

The screenshot shows the 'Manage Access' page for Laura Colburn. The left-hand navigation menu includes: Home, Eligibility & Reporting, Performance Feedback, Manage Access (highlighted), and Help and Support. The main content area is titled 'Manage Access' and displays 'Connected Practices (4)'. A link 'Connect to another organization' is visible. The list of practices is as follows:

| Practice Name | TIN | Your Role |
|---------------------------|---|--|
| Greenville Medical Clinic | #1234567890 5200 Manchester Ln., Greenville, OH 01234 | Clinician Edit Role |
| Hampton Medical Clinic | #1234567890 5200 Manchester Ln., Greenville, OH 01234 | Clinician Edit Role |
| Greenville Podiatry | #1234567890 5200 Manchester Ln., Greenville, OH 01234 | Clinician Edit Role |
| Arlington Medical Clinic | #1234567890 5200 Manchester Ln., Greenville, OH 01234 | Clinician Edit Role |

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Version History

| Date | Change Description |
|-----------|--|
| 7/24/2020 | <ul style="list-style-type: none">• Updated to include table with detailed information regarding error messages |
| 3/20/2020 | <ul style="list-style-type: none">• Updated to clarify that this role does not let a clinician preview their public reporting data for Physician Compare (or successor website).• Added Quality Payment Program contact information for those who are hearing impaired. |
| 12/2/2019 | Clarified that this is a view-only role and should not be requested by anyone who is not a clinician. Updated to indicate this role lets a clinician view their APM Incentive information |
| 07/1/2019 | Original posting |

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